

Exhibit 1.1, continued

NOVEMBER

- _____ Request that your undergraduate transcript(s) be sent to all of the institutions you are applying to. Make sure your transcripts will be sent by your earliest application deadline.
- _____ Prepare a resume to be used in your packet for those who will write your letters of recommendation.
- _____ Finalize your decision regarding which professors to ask to write letters of recommendation, and recontact them to request letters.
- _____ Begin thinking about the various essay questions each school requires. Allow time for your ideas to germinate. Write first drafts of essays.
- _____ Begin filling out your financial aid and application forms.
- _____ Supply individuals who will write your letters of recommendation with the packet you prepared earlier (see chapter 6).

DECEMBER

- _____ Get feedback and write the final drafts of essays.
- _____ Finalize financial aid forms.
- _____ Finalize application forms.
- _____ Carefully prepare *each* application for mailing. Be sure to photocopy each in its entirety. Consider registered mail if you can afford it.

JANUARY/FEBRUARY

- _____ Read chapter 7.
- _____ Begin to prepare for possible preselection interviews (see chapter 7).
- _____ Contact professors whom you have asked to submit letters of recommendation. Confirm that they were sent and thank those who sent them.
- _____ Follow up to confirm that your applications are complete.
- _____ Attend any preselection interviews you are invited to.

MARCH

- _____ Follow the procedures outlined in chapter 7 for accepting and declining offers.
- _____ If you are not accepted at any of the schools of your choice, consider the options outlined in chapter 7.

APRIL

- _____ Finalize your financial arrangements for attending graduate school.
- _____ Call or write the people who wrote your letters of recommendation and inform them of the outcome.
- _____ Celebrate (or regroup).

Adapted from *Preparing for Graduate Study in Psychology: Not for Seniors Only!* (pp. 32–33) by B. R. Fretz and D. J. Stang, 1980, Washington, DC: American Psychological Association.